Property occupations

Form 6



Appointment and reappointment of a property agent, resident letting agent or property auctioneer Property Occupations Act 2014

This form is effective from 1 October 2015

ABN: 13 846 673 994

Part 1—Client details	
Client 1 Note: The client is the person	Client name
or entity appointing the agent to provide the services. This may be the owner (or authorised representative	ABN ACN
of the owner) of the land, property or business that is to be sold or may be a	Are you registered for GST? Yes No Address
prospective buyer seeking to purchase land or a property.	
	Suburb State Postcode Phone Fax Mobile Postcode
	Email address
Client 2 Note: Annexures detailing additional clients may be	Client name
attached if required.	ABN ACN
	Are you registered for GST? Yes No
	Address
	Suburb State Postcode
	Phone
	Email address
Part 2—Licensee details	
Licensee type More than one box may be	Real estate agent Resident letting agent Property auctioneer
ticked if appropriate. Note: Annexures detailing	Agency name (if applicable) Dawn Properties
conjuncting agents may be attached if required.	Licensee name Dawn Heidrich
	ABN 22506227730 ACN
	Licence number 4015753 Expiry 04 / 05 / 2017 DD MM YYYY
	Address Po Box 139
	Suburb Helidon State QLD Postcode 4344
	Phone .0427396622 Fax
	Email address. dawn groperties. com. ad

Part 3—Details of proper	ty or business that is to be sold, let, purchased, or managed
Please provide details of the property, land, or business as appropriate.	Description
Note: Annexures detailing multiple properties may be	Address
attached if required.	Suburb State Postcode
	Lot
	Taristi/ County
Part 4—Appointment of	property agent
Section 1 Performance of service Annexures detailing the performance of service may be attached if required.	The client appoints the agent to perform the following service/s: Sale Purchase Letting / collection of rent / management Leasing (Commercial agents) Auction Auction date / / (must be completed) DD MM YYYY Other (please specify)
Section 2 Term of appointment Sole and exclusive appointments: for sales of one or two residential properties, the term is negotiable and agent can be appointed or reappointed up to a maximum of 90 days per term. There are no limitations on the length of an appointment for anything other than a residential property sale.	Single appointment for a particular service or services Start / / DD MM YYYY Continuing appointment for a service or a number of services over a period Start / / DD MM YYYY
Section 3 Price State the price for which the property, land or business is to	Reserve
be sold or let. Note: Bait advertising is an offence under the Australian Consumer Law.	 writing at a later date. For residential property auctions and residential properties to be marketed without a price: If the client agrees to marketing via an <i>electronic listing provider</i>, the client agrees for the agent to disclose to the <i>electronic listing provider</i> a price or price range of
	\$to establish a search criteria
Section 4 Instructions/conditions The client may list any condition, limitation or restriction on the performance of the service. Note: Annexures detailing instructions/conditions may be attached if required.	

Residential sales of 1 or 2	Open listing: You may terminate in writing at any time.	
properties only	Sole or exclusive: The client and agent can agree in writing to end the appointment early. For appointments of 60 days or more, either party can end the appointment by giving 30 days written notice,	
	but the appointment must run for at least 60 days unless both parties agree to an earlier end date.	
Open listing	You may terminate an open listing for either commercial or residential property sales at any time.	
Other fixed term appointments	The parties may agree to a fixed term appointment of their choice. This term may be ended earlier by mutual agreement.	
excluding residential property sales)		
Continuing appointments (for example: letting, collection of rents etc)	You may terminate in writing with 30 days notice, or less if both parties agree.	
Part 6—PROPERTY SA	LES: open listing, sole agency or exclusive agency	
To the client		
ou may appoint an agent to sel	l a property or land on the basis of an open listing, or a sole agency, or exclusive agency.	
The following information expla property is sold during their terr	ins the circumstances under which you will, and won't, have to pay a commission to the agent if the n of appointment.	
OPEN LISTING		
 You appoint the agent to sell commission. 	the property but you retain a right to appoint other agents on similar terms, without penalty or extra	
No end date required.		
·		
Appointment can be ended t	by either you or the agent at any time by giving written notice.	
	by either you or the agent at any time by giving written notice.	
When you must pay the agent	agreed commission if the agent is the effective cause of sale.	
When you must pay the agent The agent is entitled to the	agreed commission if the agent is the effective cause of sale.	
When you must pay the agent The agent is entitled to the when you don't have to pay the	agreed commission if the agent is the effective cause of sale. e agent ry privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, d	
 When you must pay the agent The agent is entitled to the When you don't have to pay th If the client sells the propert 	agreed commission if the agent is the effective cause of sale. e agent ry privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, d	
 When you must pay the agent The agent is entitled to the agent When you don't have to pay th If the client sells the propert not attend open house inspections SOLE AGENCY	agreed commission if the agent is the effective cause of sale. e agent ry privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, d	
When you must pay the agent The agent is entitled to the a When you don't have to pay th If the client sells the propert not attend open house inspections SOLE AGENCY When you must pay the agent	agreed commission if the agent is the effective cause of sale. e agent ry privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, d	
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When you must pay the agent The agent is entitled to the a When you don't have to pay th If the client sells the propert not attend open house inspect SOLE AGENCY When you must pay the agent If you appoint a new agent d to pay: A commission to each age Damages for breach of commissions.	agreed commission if the agent is the effective cause of sale. e agent by privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, did not contact the agent age	
When you must pay the agent The agent is entitled to the agent When you don't have to pay the If the client sells the propert not attend open house inspections SOLE AGENCY When you must pay the agent If you appoint a new agent d to pay: A commission to each age Damages for breach of county	agreed commission if the agent is the effective cause of sale. e agent ty privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, did not commissions) ontract arising under the existing agent's appointment e agent y privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, did not contact the agent.	
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When you must pay the agent The agent is entitled to the agent When you don't have to pay th If the client sells the propert not attend open house inspectively. SOLE AGENCY When you must pay the agent of to pay: A commission to each age Damages for breach of commission to each age Damages for breach of commission to each age EXCLUSIVE AGENCY EXCLUSIVE AGENCY When you must pay the agent The client will pay the appoproperty during the term of If the client sells the property during the term of	e agent y privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, d ctions etc. uring an existing agent's sole agreement term and the property is sold during that term, you may have ent (two commissions) intract arising under the existing agent's appointment e agent y privately and the agent is not the effective cause of sale i.e.: purchaser did not contact the agent, dictions etc. inted agent whether this agent, any other agent, or person (including the client themselves) sells the the appointment. by, the exclusive appointment expires and if the agent was the effective cause of sale (introduced the gent may be entitled to commission.	

Part 6-PROPERTY SAL	ES: open listing, sole agency or exclusive agency continued
Acknowledgement for sole and exclusive agency	I/we acknowledge the appointed agent has provided me/us with information about sole and exclusive agency appointments.
	Vendor/s
	Date / / DD MM YYYY
	Vendor/s
	Date / / DD MM YYYY
	Agent
	Date / / DD MM YYYY
Part 7—Commission	
To the client The commission is negotiable. It must be written as a percentage or dollar amount.	The client and the agent agree that the commission including GST payable for the service to be performed by the agent is:
Make sure you understand when commission is payable. If you choose 'Other' and	
the contract does not settle, the agent may still seek	When commission is payable
commission.	For sales, including auctions, commission is payable if a contract is entered into and settlement of the contract occurs.
To the agent You should ensure that	
commission is clearly expressed and the client fully	Other
understands the likely amount and when it is payable. Refer to section 104 and 105 of the	For all other types of appointments:
Property Occupations Act 2014.	
	This area has been intentionally left blank.
	This area has been intentionally left blank.

The client authorises the agent attached if required.	to incur the following expenses in r	relation to the performance of th	he service/s. Annexures may be	
Section 1 Advertising/marketing To the client Your agent may either complete this section or attach annexures of marketing/ advertising activities. In either case, the authorised amount must be written here.	To be negotiated Authorised amount \$			
	When payable / / DD MM YYYY			
Section 2 Repairs and maintenance (if applicable) Property management	The maximum value of repairs and maintenance to be paid by the agent without prior approval by the client is \$			
Section 3	Description	Amount	When payable	
Other	TITLE SEARCH	AT COST	UPON INVOICE	
Description of fees and charges.	BODY CORP DOCS(if applicabl	AT COST	UPON INVOICE	
The agent may either complete this section or attach annexures.				
Section 4	Service	Source	Estimated amount	
Agent's rebate, discount, commission or benefit incurred in the provision				
of or performance of the				
service				
	This area has been int	entionally left blank.		

Part 8—Authorisation to incur fees, charges and expenses

Part 9-Signatures

WARNING: THE CLIENT IS ADVISED TO SEEK INDEPENDENT LEGAL ADVICE BEFORE SIGNING THIS FORM.

This form enables the client to appoint, or reappoint, a property agent, resident letting agent or property auctioneer (the 'agent') for the sale, letting/management, collection of rent, auction or purchase of real property, land or businesses. This form must be completed and given to the client before the agent performs any service for the client. Failure to do so may result in a penalty and loss of commission for the agent. If you are unclear about any aspect of this form, or the fees you will be charged, do not sign it. Seek legal advice. If you need more information about this form including what an agent needs to disclose, you can visit the Office of Fair Trading website at www.qld.gov.au/fairtrading or phone on 13 QGOV (13 74 68).

website at www.qia.gov.au/fairt	rading or priorie of 13 QGOV (13 74 66).
Client 1	Full name
	Signature
Client 2	Full name
	Signature
Agent A registered real estate salesperson working for an	Full name
agency can sign this form on behalf of the licensed agent.	Signature
Schedules and attachments List any attachments.	
Part 10—Reappointment	
Agent A registered real estate salesperson working for an agency can sign this form on behalf of the licensed agent. Schedules and attachments List any attachments.	I/we (the client) reappoint
Use this section to reappoint your agent. A new appointment form is required if any of the terms or conditions are to change. Your agent can only be reappointed within 14 days before the contract ends - not	I/we (the client) reappoint
Use this section to reappoint your agent. A new appointment form is required if any of the terms or conditions are to change. Your agent can only be reappointed within 14 days before the contract ends - not before.	I/we (the client) reappoint
Use this section to reappoint your agent. A new appointment form is required if any of the terms or conditions are to change. Your agent can only be reappointed within 14 days before the contract ends - not before. Limitations apply on reappointments for sole or exclusive agency	I/we (the client) reappoint
Use this section to reappoint your agent. A new appointment form is required if any of the terms or conditions are to change. Your agent can only be reappointed within 14 days before the contract ends - not before. Limitations apply on reappointments for sole or exclusive agency appointments for residential	I/we (the client) reappoint
Use this section to reappoint your agent. A new appointment form is required if any of the terms or conditions are to change. Your agent can only be reappointed within 14 days before the contract ends - not before. Limitations apply on reappointments for sole or exclusive agency appointments for residential	I/we (the client) reappoint

This is the end of the approved form. Please note, any annexures/schedules form part of the appointment contract.



	Appointment of Real Estate Agent (Residential Sales)				
	ITEMS SCHEDULE				
Α	PRIOR APPOINTMENT				
	Pursuant to Section 21 of the <i>Property Occupations Regulation 2014</i> (Qld), prior to a Agent, the Agent must take reasonable steps to find out whether the Client has alreat perform the service(s) listed in this Appointment of Property Agent.	ccepting this Appoir dy appointed anothe	ntment of Property er property agent to		
	The Client acknowledges that the Agent has taken reasonable steps to find our already appointed another property agent to perform the service(s) listed in this	it whether the Client s Appointment of Pr	has operty Agent.		
 The Client further warrants that another property agent has not been appointed to perform the service(s) listed in this Appointment of Property Agent. If the Client is not able to warrant that another property agent has not been appointed to perform the service(s) 					
	If the Client is not able to warrant that another property agent has not been appointed to perform the service in this Appointment of Property Agent, the Client acknowledges that a statement in accordance with Section 2 of the <i>Property Occupations Regulation 2014</i> (Qld) has been provided by the Agent.				
	Note: A copy of the statement provided to the Client must be annexed to	this Appointment	of Property Agent.		
В	ADVICE AS TO MARKET PRICE				
	Has the Client requested information regarding the price at which the Property is to be offered for sale?	(Select ap	plicable Box) No		
	If Yes, The Client acknowledges receipt of the Comparative Market Analysis;	OR			
	The Client acknowledges receipt of the written explanation showing ho value of the Property.	w the Agent decided	d the market		
	COMPARATIVE MARKET ANALYSIS				
	Compares the Property with at least 3 properties sold within the previous 6 months that are of a similar standard or condition to the Property and are within 5km of that Property.				
	Listed below; OR				
	Listed in the attached Comparative Market Analysis (attach analysis)				
	ADDRESS OF PROPERTY:	SALE PRICE:	DISTANCE FROM PROPERTY:		
		_ \$			
		\$			
		_ \$			
		\$			
		_ \$			
		\$			
	Comments:				

Note: Pursuant to sections 214 and 216 of the Property Occupations Act 2014 (Qld), where the Property is to be marketed without a price and/or the Property is residential property to be sold by auction, the Agent must not disclose a price guide for the Property or what he/she considers is a price likely to result in a successful or acceptable bid for the Property.

However, the Agent may give a person a Comparative Market Analysis, or the written explanation showing how the Agent decided the market value of the Property, if the Client provides written consent. The Client: Authorises **Does not** authorise the Agent to give a potential Buyer either the Comparative Market Analysis or the written explanation showing how the Agent decided the market value of the Property. MANAGING AGENT OF PROPERTY (If Applicable) AGENCY: PROPERTY MANAGER: ADDRESS: STATE: POSTCODE: SUBURB: FAX: PHONE: MOBILE: EMAIL: **SOLICITOR'S DETAILS FOR CLIENT** D REF: CONTACT: ADDRESS: STATE: POSTCODE: SUBURB: PHONE: EMAIL: To be provided to the Agent by the Client at a later date as not known by the Client when entering into this Agreement. **PUBLIC LIABILITY** INSURER: AMOUNT OF COVER: OWNER TO PROVIDE POLICY NUMBER: EXPIRY DATE: OWNER TO PROVIDE **AUCTION** The Client instructs and authorises the Agent to sell the Property by Public Auction. (Select applicable box) No - Clause 11 of this Agreement will not apply. Yes - Clause 11 of this Agreement will apply and the following details must be completed. (1) Date of Auction: (2) Place of Auction: (3) Time of Auction: (4) Fee for Auctioneer: \$

EF005a 12/14 v2.1

(5) Terms of Sale:

Other (please specify):

Cash, with Settlement 30 days from the date of the Contract ← Select applicable box

G	PRI	VACY				
	✓	a Privac or locate www.da and the Property or prope	ent acknowledges that they have, where necessary, been provided with and completed, by Notice and Consent by the Agent in the form annexed to this Appointment of Property Agent ed on the Agent's website at: wnproperties.com.au y fully understand that the collection and use of personal information contained in the y Occupations Form 6 - Appointment and reappointment of a property agent, resident letting agent erty auctioneer, this Schedule, the Essential Terms and Conditions and any additional annexures, cordance with the Privacy Notice and Consent.			
Н	REC	QUIREM	ENTS FOR SOLE OR EXCLUSIVE AGENCY			
		The Client acknowledges and accepts that the following notice is provided in accordance with the Agent's obligations under Section 103 of the <i>Property Occupations Act 2014</i> (Qld):				
	(1) The Agent has, in accordance with the requirements of the Property Occupations Act 2014, discussed with the Clien					
		(a)	whether the Appointment of Agent is to be for a sole agency or and exclusive agency; and			
		(b)	the proposed term of the appointment; and			
		(c)	for an appointment for the sale of residential property other than a commercial scale appointment, the Client's entitlement to negotiate a term of the appointment up to a maximum of 90 days; and			
		(d)	the consequences for the Client if the Property is sold by someone other than the Agent during the term of the Appointment.			
			(Note: The Client should refer to Clause 5 of the Essential Terms and Conditions)			
		The Clie	ent acknowledges that the above matters have been discussed before signing the Appointment of Property Agent.			
I	FAC	CTS MAT	FERIAL TO THE SALE OF THE PROPERTY			
	Note	e: Agent	must take reasonable steps to find out/verify any facts material to the sale of the Property			

PROPERTY DESCRIPTION DETAILS

Property type (select one) House	-
RES Unit Mobile Home Farm Cable TV Duplex Townhouse Vacant Land Fireplace Air conditioned Sedrooms BI Highset Split-level Lounge Double storey Entertaining area/Pergola Bathroom Services (select as applies) Bathroom Services (select as applies) Bathroom Car Parking (# of spaces) Suna Construction (select as applies) Acreage Features (select as applies) Features (select as applies) Features (select as applies) Features (select as applies) Farm	
RES Unit Mobile Home Farm Cable TV Duplex Townhouse Vacant Land Fireplace Air conditioned Sederooms BI Ducted Split Systems Bedrooms BI Split Systems Bedrooms Split-level Split Systems Bedrooms Split-level Split Systems Bedroom Split-level Split Systems Bedrooms Split-level Split Split Systems Bedrooms Split-level Split Split Systems Bedrooms Split-level Split Sp	
Duplex	s)
Duplex	
Room details (Total number of rooms) Bedrooms BI Highset Lowset Split Systems Heated Veranda/Deck Split-level Split-level Sumpus/Family Multilevel Back Gas in street Separate toilets Separate shower Lowset Separate Systems Heated Veranda/Deck Entertaining area/Pergola Terrace/Paved BBQ Bar In-ground pool Above-ground pool Sewered Separate toilets Separate shower Lowset Separate Systems Systems Separate Systems Separate Systems Systems Systems Separate Systems Systems Systems Separate Systems Sys	
Split Systems Heated Split Systems Split Systems Heated Split Systems Split Systems Split Systems Split Systems Split Systems Heated Split Systems Spli	
Bedrooms BI	
Lowset	
Split-level	
Double storey Rumpus/Family Multilevel BBQ Bar Bathroom Services (select as applies) In-ground pool Above-ground pool Fenced Pantry Fensuite Gas in street Geparate toilets Separate toilets Separate shower Laundry Car Parking (# of spaces) Study/Office Garage	
Rumpus/Family Media room Bathroom Services (select as applies) Bar In-ground pool Above-ground pool Above-ground pool Pantry Septic Septic Septic Septic Septic Cable in street Cable in street Separate shower Laundry Car Parking (# of spaces) Study/Office Garage Softhed/Shed/Stables Carport Other Construction (select as applies) Multilevel BBQ Bar In-ground pool Above-ground pool Fenced Sides fenced Tennis court Water frontage Water frontage Water access Jetty Spa Sauna Gym Ceiling fans	
Bathroom Services (select as applies) Bar In-ground pool Above-ground pool Above-ground pool Pantry Ensuite Gas in street Separate toilets Separate shower Laundry Car Parking (# of spaces) Study/Office Garage G/shed/Shed/Stables Other Other Construction (select as applies) BBQ Bar In-ground pool Above-ground pool Fenced Fenced Sides fenced Tennis court Water frontage Water access Jetty Spa Sauna Gym Ceiling fans	
Services (select as applies) Bar In-ground pool Above-ground pool Above-ground pool Above-ground pool Fenced Fenced Sides fenced Separate toilets Cable in street Water frontage Water access Jetty Spa Spa	
Town water	
Dining/Kitchen Comb Pantry Sewered Septic Fenced Sides fenced Sides fenced Tennis court Water frontage Water access Study/Office Garage G/shed/Shed/Stables Other Construction (select as applies) Above-ground pool Fenced Septic Gas in street Cat Parking (# of spaces) Sides fenced Tennis court Water frontage Water access Jetty Spa Sauna Ceiling fans	
Pantry Ensuite Gas in street Cable in street Car Parking (# of spaces) Study/Office Garage G/shed/Shed/Stables Carport Other Construction (select as applies) Fenced Sides fenced Tennis court Water frontage Water access Jetty Spa Sauna Ceiling fans	
Ensuite Gas in street Cable in street Water frontage Water access Laundry Car Parking (# of spaces) Study/Office Garage G/shed/Shed/Stables Other Other Construction (select as applies) Interior Walls (select as applies)	
Separate toilets Separate shower Laundry Car Parking (# of spaces) Study/Office Garage G/shed/Shed/Stables Carport Other rooms Construction (select as applies) Tennis court Water frontage Water access Jetty Spa Sauna Gym Ceiling fans	
Separate shower Laundry Car Parking (# of spaces) Study/Office Garage G/shed/Shed/Stables Carport Carport Sauna Other Gym Construction (select as applies) Water frontage	
Laundry Car Parking (# of spaces) Water access Study/Office Garage Jetty G/shed/Shed/Stables Carport Sauna Other Gym Construction (select as applies) Interior Walls (select as applies)	
Study/Office Garage Jetty G/shed/Shed/Stables Carport Sauna Other Other Gym Construction (select as applies) Interior Walls (select as applies)	
G/shed/Shed/Stables Carport Sauna Other Gym Construction (select as applies) Interior Walls (select as applies)	
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Construction (select as applies) Interior Walls (select as applies) Ceiling fans	
Construction (select as applies) Interior Walls (select as applies)	
Construction (select as applies) Interior wans (select as applies)	
Brick Plasterboard Security system	
Timber Timber Window and Door security scre	ens
Concrete Brick Window Locks	
Hardiplank Block Intercom system	
Fibro Rain water tank	
Rendered Bore	
Cladding Appliances (select as applies) Solar electricity system	
Brick Veneer Gas stove Number of kilowatts	
Block Electric stove	
Oven Community Facilities (close by)
Roof (select one) Hot Plate Primary school m	i
Tiles Rangehood Secondary school m	í
Fibro Microwave Bikeway m	í
Iron Refrigerator Park m	i
Colorbond Dishwasher Sporting facilities m	í
Disposal Unit Transport (close by)	
Style (select one) Washing machine Transport (close by) Washing machine Bus	1
Colonial Dryer Train m	
Contemporary Ducted vacuum Ferry m	
Brick and tile	
Federation Hot water system (select as applies) Outlook (select one direction)
Mediterranean Gas North East	
Pole home Electric South West	
Queenslander Solar North-east South-east	
Post War South-west North-west	•

INITIALS

Age (years): Land (approx. m²): Land (approx. ha): R.P.D. Electrical safety switch: Yes No Smoke alarm: Yes No Pool Safety Certificate: Yes No Encumbrances: If yes please provide details: Yes No Neighbourhood Disputes (Dividing Fences and Trees) Act 2011 disclosures: (select whichever is applicable) The Land is not affected by any application to, or an order made by, the Queensland Civil and Administrative Tribunal (QCAT) in relation to a tree on the Land. The Land is affected by an application to, or an order made by, QCAT in relation to a tree on the Land. Zoning: Rates: Half year Year Quarter Vacant Possession: days Tenanted: Yes Call listing agent 24hrs notice required Specify: Inspection: **UNIT USE ONLY** Body Corporate Fees (Inc Sink Fund): \$ Period: Lift: Yes (select one) Floor level: No **COMMENTS SIGNATURE OF PARTIES** Client 1: Date: Client 2: Agent: Date:

PROPERTY DESCRIPTION DETAILS (Continued)

ESSENTIAL TERMS AND CONDITIONS

1. **DEFINITIONS**

- 1.1 "Act" means the Property Occupations Act 2014 (Qld).
- 1.2 "Agent" means the party described in Part 2 of the Appointment of Property Agent.
- 1.3 "Appointment of Property Agent" means the Queensland Government Property Occupations Form 6 - Appointment and reappointment of a property agent, resident letting agent or property auctioneer. These terms and conditions and the Schedule are annexed to the Appointment of Property Agent.
- 1.4 "Client" means the party described in Part 1 of the Appointment of Property Agent.
- 1.5 "Commission" means the commission stated in Part 7 of the Appointment of Property Agent.
- 1.6 "Conjunction Sale" means a sale conducted in conjunction with other property agents.
- 1.7 "Property" means the property described in Part 3 of the Appointment of Property Agent.
- 1.8 "Property Description Details" means the particulars listed in the Property Description Details annexed to the Schedule.
- 1.9 "REIQ" means The Real Estate Institute of Queensland.
- 1.10 "Schedule" means the Residential Sales Schedule forming part of this Agreement.
- 1.11 "Term" means the term specified in Part 4, Section 2 of the Appointment of Property Agent.

2. WHAT MAKES UP THIS AGREEMENT

This **Agreement** comprises the following parts:

- 2.1 Appointment of Property Agent;
- 2.2 Schedule;
- 2.3 Essential Terms and Conditions;
- 2.4 Any additional annexures.

3. CLIENT APPOINTS AGENT

3.1 For the Commission and other fees payable by the Client, the Agent agrees to sell the Property for the Client in accordance with this Agreement.

4. PRICE

4.1 The Client instructs the Agent that the Price at which the Agent must offer to sell the Property will be the Price stated in Part 4, Section 3 of the Appointment of Property Agent, or any variation to the Price stated in Part 4, Section 3 of the Appointment of Property Agent as instructed in writing at a later date by the Client.

5. ENTITLEMENT TO COMMISSION

- 5.1 The Client agrees to pay the Agent Commission as specified in Part 7 of the Appointment of Property Agent if a Contract of Sale of the Property is entered into with a Buyer, whether within the Term or after the Term, where the Relevant Person is the effective cause of the sale within the Term, provided that:
 - 5.1.1 the Contract of Sale of the Property is completed; or
 - 5.1.2 the Client defaults under the Contract of Sale and that Contract is terminated by reason of or following that default; or
 - 5.1.3 the Contract of Sale is not completed and the whole or part of the deposit paid is liable to be forfeited; or
 - 5.1.4 the Contract of Sale is terminated by mutual agreement of the Client and the Buyer.

- 5.2 For the purposes of Clause 5.1 a Relevant Person is, where the Appointment of Property Agent is for:
 - 5.2.1 an Exclusive Agency, any person (including the Client); or
 - 5.2.2 a Sole Agency, any person other than the Client; or
 - 5.2.3 an Open Listing, the Agent only.

6. AUTHORITY TO PAY COMMISSION

- 6.1 The Client:
 - 6.1.1 authorises the Agent, and
 - 6.1.2 authorises and directs the deposit holder or any other person to whom any deposit is paid under a Contract of Sale, to pay to the Agent any Commission to which the Agent is entitled immediately upon:
 - (a) the entitlement to Commission arising; and
 - (b) production of the Agreement or a copy of the Agreement;
- 6.2 The Client agrees that the Agent's receipt for the payment of Commission under Clause 6.1 completely discharges the deposit holder from any duty to account to the Client for the Commission paid to the Agent.

7. COMMUNICATION OF EXPRESSIONS OF INTEREST

- 7.1 Unless otherwise agreed in writing between the Client and the Agent, the Client:
 - 7.1.1 only requires the Agent to communicate to the Client:
 - (a) all written offers about the sale; and
 - (b) only those expressions of interest which the Agent determines in its discretion are to be communicated to the Client.

8. DISCLOSURE OF RELEVANT FACTS

- 8.1 The Client states that:
 - 8.1.1 the Property is the Client's own property;
 - 8.1.2 the Agent is entitled to sell the Property on behalf of the Client; and
 - 8.1.3 the particulars about the Property contained in the Property Description Details are correct;
- 8.2 The Client authorises the Agent at the Client's
 - 8.2.1 take reasonable steps to find out or verify:
 - (a) the ownership of the Property; and
 - (b) the description of the Property;
 - 8.2.2 take such other reasonable steps to find out or verify the facts material to the sale, exchange or lease that a prudent property agent would find out or verify in order to avoid error, omission, exaggeration or misrepresentation. These steps may be taken before listing the Property and afterwards as the occasion arises;
- 8.3 The Client will produce to the Agent, at the Agent's request, such information as required by the Agent to satisfy the Agent of the matters referred to in this Clause 8;
- 8.4 This Clause 8 does not oblige the Agent to undertake searches with public authorities;
- 8.5 The Client warrants that the Property is safe and free from any defects for the purposes of a property inspection.

9. NOTIFICATION OF SALE TO TENANT

- 9.1 If the Property is tenanted, the Client states that the managing agent for the Property is as stated in Item C of the Schedule;
- 9.2 The Client acknowledges that where the Agent accepts an appointment to sell a property that is tenanted:
 - 9.2.1 The Agent must immediately give written notice of the appointment to any managing agent of the Property; and
 - 9.2.2 The managing agent must immediately give the tenant notice of the appointment of the Agent to sell the Property.

10. COMMUNICATION AND NOTICES

- 10.1 All written communications under this Agreement must be given to the parties' postal address, facsimile number, email address or mobile telephone number specified in Parts 1 or 2 of the Appointment of Property Agent;
- 10.2 The Client consents to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the *Electronic Transactions (Queensland) Act* 2001 and the *Electronic Transactions Act* 1999 (Cth);
- 10.3 The Client authorises the Agent to give on behalf of the Client any statement or other notice that may be required to be given by the Client in accordance with any law;
- 10.4 Nothing in this Clause 10 requires the Agent to give a statement or other notice on behalf of the Client. The Agent may require the Client to sign the statement or other notice on the Client's own behalf.

11. AUCTION

- 11.1 The Reserve Price shall be the amount specified in Part 4, Section 3 of the Appointment of Property Agent or as instructed by the Client in writing prior to the time of Auction;
- 11.2 The date, place and time for the Auction shall be as specified in Part 4, Section 1 of the Appointment of Property Agent and Item F of the Schedule or as otherwise agreed with the Client in writing from time to time;
- 11.3 The general conditions of sale shall be those set out in:
 - 11.3.1the Conditions of Sale by Public Auction Real Property adopted by the REIQ; and
- 11.3.2the copyright form of Contract and the Terms of Contract/Standard Conditions of Sale adopted by the REIQ and approved by the Queensland Law Society as at the date of the Appointment of Property Agent;

 11.4 The Agent may, in the Agent's sole discretion,
- subcontract the performance of the Agent's services in relation to holding the Public Auction by engaging a person licensed as an Auctioneer under the Act to conduct the Public Auction on behalf of the Agent. If the Agent employs an Auctioneer then the Client shall pay the amount as specified in Item F(4) of the Schedule as a fee for the Auctioneer's services.

12. AGENT'S ENTITLEMENT TO TERMINATION PENALTY

- 12.1 In this Clause 12:
 - 12.1.1 **Relevant Contract** means a relevant contract as defined in the Act; and
 - 12.1.2 **Termination Penalty** means the amount of 0.25% of the Purchase Price under the Contract of Sale as defined in the Act.

12.2 If:

- 12.2.1 the Contract of Sale is a Relevant Contract;
- 12.2.2 the Buyer validly terminates the contract at any time before the cooling-off period ends in accordance with the Act; and
- 12.2.3 the Client is entitled to retain from the deposit the Termination Penalty,
- the Client agrees that the Termination Penalty will be divided equally between the Client and the Agent.

12.3 The Client:

- 12.3.1 authorises the Agent; and
- 12.3.2 authorises and directs the deposit holder or any other person to whom any deposit is paid under a Contract of Sale,
- to pay to the Agent, the Agent's share of the Termination Penalty to which the Agent is entitled in accordance with the Clause 12.2 immediately upon production of the Agreement or a copy of the Agreement.
- 12.4 The Client agrees that the Agent's receipt for the payment of one half of the Termination Penalty under Clause 12.2 completely discharges the deposit holder from any duty to account to the Client for the Agent's share of the Termination Penalty paid to the Agent.

13. INDEMNITY

- 13.1 The Client shall be liable for and shall indemnify and defend the Agent, its directors, officers, employees, and agents from and against any and all losses, claims, demands, actions, suits (including costs and legal fees on an indemnity basis), and damages, including, but not limited to:
 - 13.1.1 injury, bodily or otherwise, to or death of any person;
 - 13.1.2 loss, damage to or destruction of property, whether real or personal, belonging to the Client, the Agent or others; and arising from or in connection with any act or
 - arising from or in connection with any act or omission or negligence of the Client or any other person (other than the Agent) or arising out of or in connection with the Property or this Appointment of Property Agent.

14. CLIENT AND AGENT'S ACKNOWLEDGEMENTS

The Client and the Agent acknowledge that:

- 14.1 they have received a copy of the Property
 Occupations Form 6 Appointment and
 reappointment of a property agent, resident letting
 agent or property auctioneer, the Schedule, these
 Essential Terms and Conditions and any additional
 annexures;
- 14.2 they have read and fully understood the Property Occupations Form 6 Appointment and reappointment of a property agent, resident letting agent or property auctioneer, the Schedule, these Essential Terms and Conditions and any additional annexures, including the warranties and indemnities contained therein and agree to be fully bound by them.

15. ENTIRE AGREEMENT

15.1 This document constitutes the entire agreement of the parties with respect to the subject matter of this document and supersedes all prior negotiations or expressions of intent or understandings with respect to the appointment of the Agent to the Property.